Local Control Funding Formula Complaint Form

(Uniform Complaint Procedures for complaints filed under California Education Code Section 52075)

Anyone may use this form to file a complaint challenging a school district’s, county office of education’s, or charter school’s failure to comply with the Local Control Funding Formula (“LCFF”) requirements (Article 4.5, Education Code sections 52060 through 52076), including for illegally using funds designated for low-income students, foster youth, and English learners (“high-need students”).

After completing this form, file it with the district’s superintendent. If the superintendent does not fix the problem, you may appeal the complaint to the California Department of Education within 15 calendar days of receiving the superintendent’s response.

⯈ **Do you want to receive a copy of the written response to your complaint?**

🞏 Yes, I request a copy of the written response to my complaint.

Name: Address:

City & Zip Code: Phone: *(optional)*

Email: (*optional*)

🞏 No, I do not request a copy of the written response to my complaint because I am filing this complaint without providing my name. I understand that I will not receive any response or decision on this complaint.

⯈ **I am filing the complaint against \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

 *(school district, county office of education, or charter school)*

⯈ **I request immediate action to address the following:** *Please check all that apply and provide supporting details (attach additional pages if needed).*

1. **The current local control accountability plan (“LCAP”) illegally allocates supplemental and/or concentration funds for:**

*(Check all that apply)*

🞏 Law enforcement/ school police/ school resource officers \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 *(List goal and action numbers in LCAP)*

🞏 Security guards \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

*(List goal and action numbers in LCAP)*

🞏 Surveillance equipment/ other purported security measures \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 *(List goal and action numbers in LCAP)*

🞏 Other problems: *(optional, attach more pages if necessary)*

1. **This is an illegal use of these funds because:**

*(Check all that apply)*

🞏 The spending is for all students generally and does not principally address the needs of the most vulnerable students. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 *(List goal and action numbers in LCAP)*

🞏 The district fails to explain how the spending will help high-need students achieve one of the outcomes identified in the LCAP. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 *(List goal and action numbers in LCAP)*

🞏 The district has been supporting this action with supplemental and concentration funds for a while and it has not been effective. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 *(List goal and action numbers in LCAP)*

🞏 You have lumped in the spending with other unrelated items so we can not tell how much you are spending on each item. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 *(List goal and action numbers in LCAP)*

1. **The school district violated LCFF’s community input requirements because:**

*(Check all that apply)*

🞏 You did not present the LCAP to the Parent Advisory Committee (“PAC”) and/or District English Learner Advisory Committee (“DELAC”) for review or comment.

🞏 You did not respond in writing to comments received from the PAC and/or DELAC.

🞏 You did not hold a public hearing to solicit recommendations and comments from the public on the LCAP before adoption.

🞏 You adopted the LCAP on the same day as the LCAP hearing.

🞏 You did not provide notice at least 72 hours before the LCAP hearing or LCAP adoption action.

🞏 You made changes to the LCAP, after adoption, without a public hearing and/or without public input, including by the PAC and/or DELAC.

🞏 Other problems: *(optional, attach more pages if necessary)*

⯈ **Do you want to ask for a meeting about your complaint?**

🞏 Yes, I request meeting with the superintendent or appropriate school district official.

🞏 No, I do not want to meet with the superintendent or appropriate school district official.

⯈ **IMPORTANT:** **I am mailing / hand-delivering** *(circle one)* this form on

*(date)*

to Superintendent at

 *(name) (address)*

**Please make and keep a copy of this completed form for your records.**