



Learning Continuity and Attendance Plans: A Resource for Community Stakeholders

The Learning Continuity and Attendance Plan (called the “Learning Continuity Plan” in this document) is a plan that all districts, County Offices of Education and charter schools (collectively referred to as “districts” in this document) must create in 2020, instead of a Local Control and Accountability Plan. This document provides key information regarding how stakeholders can engage in the Learning Continuity Plan development process immediately, starting in July 2020.

The Learning Continuity Plan must include a description of three key topics:

1. How the district will **provide continuity of learning and address the impact of COVID-19 on students, staff, and community** in the areas of **in-person instruction, distance learning, addressing learning loss, supporting mental and social-emotional health of students, resources for staff and students to address trauma and other pandemic impacts, engagement strategies, and school nutrition**. This includes specific actions and expenditures related to each of those areas;
2. Use of **federal and state funding included in the original or revised budget to support each of these efforts**, including use of “learning loss mitigation funds” (which include state and federal funds). If actions and expenditures described in the plan are not included in the budget, the plan must explain how these expenditures will be included in the first interim finance report; and
3. How the district is **increasing or improving services for foster youth, low-income youth and English learners in proportion to the “supplemental and concentration” funds those students generate** under the Local Control Funding Formula (LCFF), including a description of any federal funds used to backfill reductions to LCFF.

Learning Continuity Plan Timeline

| July – September | |
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| July | District consults with teachers, principals, administrators, other school personnel, local bargaining units, parents, and students in developing the Learning Continuity Plan. Community provides input to district about actions and expenditures to include in the first draft of the Learning Continuity Plan, and how state/federal dollars should be used for these efforts. |
| On or before August 1 | California Department of Education and State Board of Education release template Learning Continuity Plan. |
| August | State adopts a revised budget reflecting updated revenue from July tax deadline. |

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| <p>August - September</p> | <p>Districts must engage in required stakeholder engagement process and report their engagement actions in the Learning Continuity Plan:</p> <ol style="list-style-type: none"> 1. District solicits recommendations and comments from public about actions/expenditures listed in Learning Continuity Plan. 2. District notifies public of opportunity to provide written comments. “Notify” does not mean printed or mailed notices, but notification should be in languages other than English. 3. Parent Advisory Committee (PAC) and English Learner PAC must have opportunity to separately review/comment on plan; district must respond in writing to their comments. 4. Learning Continuity Plan must be presented at public hearing. Agenda for hearing must be posted at least 72 hours in advance and explain how to locate Learning Continuity Plan. 5. Hearings must include remote participation opportunities, and district must make efforts to solicit feedback from families without internet and/or who do not speak English. 6. Board must adopt Learning Continuity Plan at a separate public meeting held after the Learning Continuity Plan is publicly presented. |
| <p>On or before September 30</p> | <p>School board must adopt Learning Continuity Plan.</p> |
| <p>October – December</p> | |
| <p>By October 5 or 5 days after school board adopts Learning Continuity Plan, whichever is earlier</p> | <p>District sends Learning Continuity Plan to County Office of Education for review (compare with process for other types of districts – County Offices file Learning Continuity Plans with State Superintendent; charter school files Learning Continuity Plan with chartering authority and County Office). No approval is required.</p> |
| <p>By October 30</p> | <p>County Office of Education may provide written recommendations to district for amendments.</p> |
| <p>By November 15 or 15 days after County Office of Ed provides recommendations for amendments, whichever is earlier</p> | <p>District shall consider recommendations from County Office of Education at a public meeting and may amend the Learning Continuity Plan accordingly. Final plans must be prominently posted on the district's website homepage.</p> |
| <p>By December 15</p> | <p>District must adopt first interim budget revisions and provide summary budget overview for parents.</p> |